



Ocean County Historical Society

Photograph Policy

The society offers the use of its photograph and postcard collections subject to the approval of the Ocean County Historical Society Board of Trustees.

All images remain the property of the Ocean County Historical Society.

The Museum Staff is responsible for administering this policy.

Fees

I Non-Commercial Use:

- a. A \$20.00 fee per image plus the cost of shipping and handling will be charged for each image requested from our collection.
- b. A \$20.00 fee per image will be charged for author published books which tell the stories of Ocean County
- c. A 10% discount per image is offered to all Society members.

II Commercial Use: (Use of a reproduction medium that is intended to generate a profit.)

- a. Books, periodicals and newspapers: a \$75.00 fee per image plus shipping and handling will be charged.
The image (s) is (are) NOT to be resold or reused in other publications.
- b. Special use: book jacket, CD/DVD cover, calendar, motion picture, video, television, advertising, professional office, restaurant, post cards, posters, and internet use. A fee of \$75.00 per image plus shipping and handling will be charged. The image(s) is (are) NOT to be resold or reused in other applications. If used in print, a copy of the printed work must be provided to the Society. If broadcast, the time, date, and broadcast outlet must be provided to the Society. If used on the internet, the URL must be provided to the Society.

III Other Uses

- a. When the media photographs a display or exhibit to publicize the Ocean County Historical Society, all fees will be waived. A staff member must be present to supervise the work and handle the objects involved. The Society is to receive a copy of photographs taken.

Management

I The Ocean County Historical Society reserves the following rights:

- a. To receive, at no charge, a copy of the publication in which the reproduction appears.
- b. To limit or restrict the use of images known or thought to be rare, unpublished, protected by copyright, or under restrictions imposed by a donor.

- c. No exclusive rights may be granted by the Ocean County Historical Society for the use of any image. Permission is granted for the original one-time use. Permission for any subsequent use must be requested in writing.
- d. The Ocean County Historical Society is not responsible for the improper or illegal use of images provided to the user. The user is responsible for determining public domain status.
- e. The credit line: ***From the Collection of the Ocean County Historical Society*** must accompany each printed image.
- f. The specific use of each reproduction, e.g. book, newspaper article, etc., must be stated on the photograph order form.
- g. All reproductions will be prints or digital files scanned at a resolution of 600 DPI.
- h. Payment of total amount due is required prior to delivery of prints or digital images.